

Litchfield Park and Recreation
80 Doyle Road
Bantam, Connecticut 06750
June 25, 2012

Meeting Minutes

Present: Chairman Ann McCarthy, Secretary Diane Fredsall, Park and Recreation Director Brent Hawkins, Jim Keller, Ed Fabbri, Helen Bunnell, Elisa Bauer.

Call to Order: Anne McCarthy called the meeting to order at 7:37 p.m.

Approval of Minutes: The following correction was made to the April minutes:

Under **New Business: Tri-Town Bathroom Discussion**; 10th sentence remove “Ed favors Tri-Town Bathroom use only”.

The following corrections were made to the May minutes:

Under **Monthly Budget Report** remove 1st sentence and replace with “Helen accurately pointed out that we were examining on a monthly basis our programing account and not our actual budget. Helen suggests that to have a better handle on how we are spending our money we need to see an accounting of our budget on a monthly basis not just a program account.” In 6th sentence remove “fencing put up” replace with “timber railing along third base line, as far as money would allow”

Under **Budget and Capital Appropriation** after “Discussion” add “Ed said that by waiting until after the decision on Town Hall is made the Engineer can be given more specific direction.” In the 8th sentence remove “this was a poorly formed committee and that”. Remove 10th sentence and replace with “He would like to have a gym and an office at Community Field”

Under **Old Business: Community Field Bathroom** remove second sentence.

Under **New Business: Smoke Free Zone at Community Field** in last sentence remove “larger fines”; replace with “criminal penalties, fines for littering”

Helen made a motion “To accept the minutes from the April and May meetings as corrected”, seconded by Ed. Elisa abstained – motion carried.

Monthly Budget Report: Helen made a motion to “Accept account summary as presented”; Elisa seconded, motion carried. Helen made a motion that “We request from finance a monthly budget report to go along with summary report”; Ed seconded, motion carried

Comments from the Public: None

Commissioner Request: Helen – Minutes
Diane – Elect a Vice Chairmen

Correspondence: None

Community Field Updates: Bathrooms doing well. “No Littering” and “No Smoking” signs have gone up. Helen made a motion “That we have an accounting of all the income and expenses for the Community Field Project including STEAP Grant and Seherr-Thoss monies at our next meeting”; Elisa seconded. Motion carried.

Old Business:

1. **Halloween Party:** Discussion Only
2. **Signage at Community Field:** Covered under “Community Field Updates”
3. **What Is Our Charge:** Copies from the code book “Article III Park and Recreation Commission” were handed out. Discussion Only

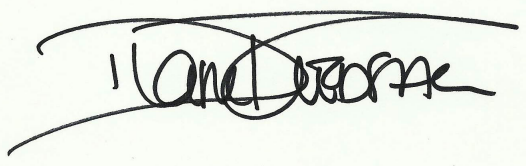
New Business:

1. **Minutes:** Only motions and actions to be included in future minutes.
2. **Elect a Vice Chairman:** Ed nominated Jim Keller, Jim accepted. Vote carried.

Directors Report: All members had read report sent via email.

Adjournment: A motion to adjourn was made by Helen and seconded by Elisa. Motion passed unanimously, meeting closed at 9:48 p.m.

Respectfully Submitted:

A handwritten signature in black ink on a light green background. The signature is written in a cursive style and appears to read "Diane Fredsall".

Diane Fredsall
Secretary